

**COUNCIL OF ACADEMIC PROGRAMS IN
COMMUNICATION SCIENCES AND DISORDERS**

**Conference Call
March 25, 2009
10:00 am EST**

**Minutes
Approved 4/22/09**

Members Present: Mikael Kimelman, President, Craig Champlin, Melody Harrison, Michael Kimbarow, Frances Laven, Cheryl Messick, Ellen Reuler, Larry Small, Judy Vander Woude

Members Absent: Celia Hooper

Guests Present: Rob Fox

I. Call to Order

- The meeting was called to order at 10:00 am EST by Kimelman, President

II. Approval of Minutes

Motion (Kimbarow/Vander Woude): The minutes of the conference call meeting on 2/23/09 were unanimously approved.

III. Budget

Action: CAPCSD EB will send budget planning forms to Harrison.

IV. 2009 CAPCSD Conference

- Vander Woude reported that the new digital projector arrived and that four more will be ordered

Action: \$6000.00 from the Past-President's budget will be moved to the budget of the V.P. of Professional Development to cover the costs of the projectors.

- CAPCSD EB will meet with ASHA EB and AAA EB at various times on Wed. 4/22

Action: Kimelman will send an agenda to the CAPCSD EB prior to the 2009 Conference.

V. Scholarships

- Champlin reported that there were 23 applicants for the Progressus Scholarship
- The committee selected the top 3 applicants; the top applicant will receive the scholarship award
- Champlin has notified Jean Blosser from Progressus who will notify the winner

VI. Demographic Survey

- Messick reported that ASHA will have ribbons to show participation in HES at the CAPCSD Conference
- The Demographic Committee wants to target various groups for participation in the survey, such as undergraduate programs and regional programs so that data for those subgroups is good

Action: The EB agreed to remove the international programs from the data in the Demographic Survey so as not to negatively skew the data since they have not participated in the survey in many years.

VII. Summer Institute

- Rob Fox and Champlin looked at potential problems and how to address them
- The EB agreed that it would be beneficial to survey 2007 Summer Institute attendees and speakers to look at outcomes and determine if the goals were met in addition to talking with Program Directors to solicit input

Action: CAPCSD EB will develop a short survey to send to students and faculty who participated in the 2007 Summer Institute.

Action: Fox and Champlin will develop a short set of questions for CAPCSD EB to ask various Program Directors at the CAPCSD Conference.

Action: The CAPCSD EB will have a conference call in May with Rob Fox to specifically talk about the Summer Institute. Kimelman will electronically schedule the call with the CAPCSD EB.

VIII. Adjournment

- The meeting was adjourned at 11:00 am EST.

Motions

Motion (Kimbarow/Vander Woude): The minutes of the conference call meeting on 2/23/09 were unanimously approved.

Actions

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