

DRAFT: TO BE APPROVED AT APRIL 14, 2007 PLENARY MEETING

**COUNCIL OF ACADEMIC PROGRAMS IN COMMUNICATION SCIENCES
AND DISORDERS
BUSINESS MEETING
Poinciana 1, Loews Hotel
Miami, Florida**

November 15, 2006

MINUTES

- I. Welcome and Call to Order 5:30 pm
- II. Approval of Agenda
 - Motion: It was moved and seconded that the Agenda for the CAPCSD Business Meeting on November 15, 2006 be approved. Unanimous Approval.**
- III. Approval of Minutes of Business Meeting April 29, 2006
 - Motion: It was moved and seconded that the minutes of the CAPCSD Business Meeting on April 29, 2006 be approved. Unanimous Approval.**
- IV. Officer Reports
 - A. President – Julie Masterson
 1. *Bring in the Best* update on recruitment efforts at the high school level
 2. Thanks to Mikael Kimelman for his work on the CAPCSD Salary Survey
 - B. Vice President of Communications – Mikael Kimelman
 1. Salary Surveys
 - a. 128 (42.1%) have been returned to date
 - b. Confidentiality and Ethics policy is signed by all those working on the data
 - c. The original data files will be destroyed and the data will be kept on an SPSS file that is randomized, coded and locked
 2. HES
 - a. The HES is on schedule to launch in January
 - b. The CAPCSD Demographic Survey will be launched in February and will be prepopulated with data for programs
 - C. Treasurer's Report – Lisa Mendel
 1. Income and Expenses to date were presented
 2. Expenses for various committees and activities were reviewed
 3. Current assets are \$359,277.40 which is the highest balance in the past five years
 - D. Vice President for Standards and Credentials – Ilsa Schwarz
 1. Accreditations

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- a. The CAPCSD Resolution passed in April, 2002 in which the CAPCSD membership voted to avoid separate accreditation bodies was reviewed
 - b. An update on the facilitated meeting on accreditation was presented
 - c. Representatives from CAA and ACAE are developing a proposal for accreditation
 2. Essential Functions
 - a. A committee has been established to develop and delineate essential functions for speech-language pathologists and audiologist (Motion 2006-3, 4/29/06)
 - b. The committee will have a draft ready to present at the April 2007 CAPCSD Conference
- E. Vice President for Professional Development – Kenn Apel
 1. Update on CAPCSD Conference in Palm Springs, April 12-14, 2007
 2. Preconference will be April 11, 2007
 3. Members are encouraged to sign up for *Wyndham by Request*
- F. Vice President for Research and Academic Development – Rob Fox
 1. Summer Institute
 - a. The 1st Summer Institute will be June 18-July 13, 2007 at the University of Iowa
 - b. There is a link on the CAPCSD website which is updated regularly
 - c. Course offerings were reviewed
 - d. The goal is to have 40-50 doctoral students
 - e. The application information is on the website
 2. Thompson-Delmar Research Awards
 - a. Nominations are open for the awards which will be presented at the CAPCSD Conference in April 2007
 - b. Students with completed Master's or AuD theses and PhD dissertations are eligible for nominations
- G. President-Elect – Celia Hooper
 1. A resolution recommending a 4 ½ month timeline for start dates for faculty will be brought forward at the April 2007 CAPCSD Business Meeting
 2. A resolution regarding NCATE accreditation and the agreement with CAA will be brought forward at the April 2007 CAPCSD Business Meeting
- H. Past-President – Richard Hurtig
 1. The CAPCSD Nominations Committee is accepting nominations for President-Elect and Secretary
 2. The CAPCSD Honors Committee is accepting nominations for Honors

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I. Secretary – Ellen Reuler

1. Clinic Directors Survey

- a. The Survey Committee is currently formulating questions for the survey
- b. The Survey will launch in February, 2007 and the committee will write a report

2. Learning Object Exchange (LOEx)

- a. Doug Martin presented a review of the LOEx
- b. A prototype has been developed
- c. Learning objects and/or tools are sought to put up in this initial stage
- d. The Editor qualifications and tasks were reviewed
- e. A call for Editor will come out after ASHA
- f. An overview and demo of the LOEx is available at www.uc.edu/csd/LOEx

V. Member Forum

Question of FIRPA regulations in terms of faculty programs ability to discuss students' performances in a group

VI. Adjournment

The meeting was adjourned at 6:30 pm