

**COUNCIL OF ACADEMIC PROGRAMS IN COMMUNICATION SCIENCES
AND DISORDERS
MEMBERSHIP MEETING
Chicago Hilton
Williford A**

November 19, 2008

**MINUTES
Approved 12/12/08**

I. Welcome and Introductions

- Mikael Kimelman, President welcomed everyone to the CAPCSD Membership Meeting
- CAPCSD EB members were introduced

II. CSD Centralized Application Service (CSDCAS)

- Mikael Kimelman, President, gave an update on CSDCAS
 - There are currently 23 participating programs
 - There are 990 applications in process; 25 submitted applications
 - CSD Admit
 - This is a new, free program added to CSDCAS
 - It's a data management program and an output file can be created to be read by Banner or other systems
 - CAPCSD is hopeful that more programs will sign on for CSDCAS next year

III. Ph.D. Shortage

- Larry Small, President-Elect, reported on the Joint Ad Hoc Committee on Ph.D.Shortages
 - Committee members are: Liz McCrea, Chair, Nancy Creaghead, Howard Goldstein, Colleen O'Rourke, Brenda Ryles, Larry Small
 - A 3-year strategic plan has been developed with initiatives to be carried out by ASHA, CAPCSD and academic programs in CSD

IV. Budget

- Melody Harrison, Treasurer, presented a 7-year report of assets and the CAPCSD budget for 2008-09 expenses and income

V. HES Surveys

- Cheryl Messick, V.P. for Communications, gave an update on the CAPCSD Demographic and Salary Surveys
 - Demographic Survey
 - 41.2% participation last year
 - CAPCSD's main focus is to have increased participation this year for programs to complete the survey

- Currently 25% have completed the survey; 27% are in process, and 48% have no response
 - The Demographic Survey is open until Dec. 5
 - The Academic Affairs kiosk at the ASHA convention has a “Getting Started” packet
- Salary Survey
 - The Salary Survey will be launched in Fall 2009
 - Data will be available February 2010

VI. Essential Functions

- Michael Kimbarow, V.P. for Standards and Credentials gave an update on the Essential Functions Committee
 - The CAPCSD Essential Functions Committee will continue to work on generating a list of recommended essential functions for academic programs to consider
 - CAPCSD will be communicating with ASHA regarding essential functions

VII. Summer Institute

- Craig Champlin, V.P. for Research and Academic Development gave an update on the 2009 Summer Institute
 - The Summer Institute will be June 29 – July 24, 2009 at Ohio State University
 - 4 courses will be offered; each student will enroll in 2 courses
 - The application deadline is January 16, 2009
 - Information about the Summer Institute is on the CAPCSD website

VIII. CAPCSD Scholarships

- Craig Champlin gave an update on the CAPCSD student scholarship offered by Progressus Therapy
 - The \$3000.00 scholarship is for a graduate student with a focus on school-based SLP
 - The application deadline is January 30, 2009
 - Information is on the CAPCSD website

IX. 2009 CAPCSD Conference

- Judy Vander Woude, V.P. for Professional Development gave an update on the 2009 CAPCSD Conference
 - The theme is *Ride the Wave* and will be April 22-24 in Newport Beach, CA
 - The preconference will be Wednesday, April 22 at 3:00 pm and will be on models of undergraduate education
 - The conference committee is Judy Vander Woude, Chair, Bob Hanyak, Assistant Chair, and Donna Colcord, Committee Member-at-Large

X. Nominations, Honors and Awards

- Celia Hooper, Past-President, announced that nominations were open for the positions of President-Elect and Secretary of the CAPCSD EB
- Nominations are also open for CAPCSD Honors and Awards

XI. Questions/Comments

- An open microphone was available for questions and comments

XII. Adjournment

- The meeting was adjourned at 6:30 pm CST by Mikael Kimelman, President