

**COUNCIL OF ACADEMIC PROGRAMS  
IN COMMUNICATION SCIENCES AND DISORDERS**

**Conference Call  
February 16, 2007  
9:00 am CDT**

**Minutes  
Approved 3/13/07**

Members Present: Masterson (President), Fox, Kimelman, Hurtig, Laven, Mendel, Reuler, Schwarz

Members Absent: Apel, Hooper

I. Approval of January 19-20, 2007 Minutes (Reuler)

**Motion (Fox, Mendel): The minutes of the CAPCSD Executive Board meeting on January 19 & 20, 2007 were unanimously approved.**

II. Contract for Newport Beach site for 2009 CAPCSD Conference (Masterson)

**Action: The CAPCSD EB agreed not to change the date for the 2009 CAPCSD Conference from 4/22-25/09 to 4/29-5/2/09.**

III. Calendar (Reuler)

**Action: Reuler will review the CAPCSD Policies and Procedures Manual and make recommendations for changes as necessary regarding the responsibilities of the Secretary to include maintaining an ongoing calendar for the CAPCSD EB.**

IV. Nominations (Hurtig)

**Action: Hurtig will disseminate the lists of nominees for President-Elect and Secretary to the CAPCSD EB when he receives them from the Nominations Committee.**

**Action: Masterson will arrange a conference call to finalize the nominees for President-Elect and Secretary.**

**Action: Nominees for President-Elect and Secretary, in addition to the newly appointed V.P. of Communication and V.P. of Professional Development will be asked to reserve the dates of June 20-23, 2007 for the CAPCSD Summer EB meeting.**

V. Reimbursement for Internet Access (Mendel)

**Motion (Rox/Reuler): CAPCSD EB members will be reimbursed for internet access costs while attending EB meetings. Unanimous Approval.**

VI. HES Update (Kimeleman)

- Masterson signed the HES Agreement between CAPCSD and ASHA

**Action: Discussion of how to gather information not covered in the Demographic or Salary Surveys will be placed on the agenda of the CAPCSD EB meeting in April, 2007.**

VII. CAPCSD Member Labels (Laven)

**Motion (Kimelman/Reuler): The CAPCSD will sell labels for a cost of \$25.00 to member programs for one-time usage and for a cost of \$100.00 to non-members for one-time usage. Unanimous Approval.**

VIII. Common Application Process (Hurtig)

**Motion (Reuler/Schwarz): Hurtig will be appointed as Chair of the Task Force on the Common Application Process. The Task Force will work with Liaison International and explore the use of a common application for Communication Sciences and Disorders graduate programs. Unanimous Approval.**

**Action: CAPCSD EB will send names of potential Task Force members to Hurtig. The Task Force will include representatives from both SLP and Audiology programs, public and private institutions, large and small institutions.**

**Action: Hurtig will submit names to the CAPCSD EB for approval during the March EB conference call. The Task Force will be in place by April, 2007.**

**Action: Hurtig will invite Liaison International to be an exhibitor at the CAPCSD Conference in April, 2007.**

IX. Summer Institute (Fox)

- There are currently 38 students and 4 non-students enrolled for the Summer Institute
- Funding and advertising support is now being investigated
- Applicants will receive a letter regarding financial support, housing and other details

**Action: Fox will continue to contact the AAA Foundation to request support for student scholarships for the Summer Institute.**

**Action: The CAPCSD EB summer meeting will be in Iowa City on June 20-23 to coincide with the Summer Institute. The current EB and newly elected EB members will attend.**

**Action: Hurtig will investigate hotel options for the Summer CAPCSD EB meeting and will notify Laven and Masterson.**

#### X. Update on Accreditation White Paper (Hurtig)

**Action: Hurtig will arrange for a conference call with representatives from ACAE, CAA and CAPCSD EB to discuss how to best continue the process for accreditation of SLP and Audiology programs.**

**Action: Hurtig will notify the CAPCSD EB when the conference call is scheduled.**

**Action: Hurtig will work with Hooper to draft a resolution that states the CAPCSD is in favor of moving forward with the accreditation process.**

#### XI. RPO Meetings

**Action: The CAPCSD EB and ASHA EB will meet on Friday, April 13, 2007 at 7:00 am.**

**Action: Masterson will arrange a meeting with CAPCSD EB and AAA EB during the weekend of the CAPCSD Annual Conference in April 2007.**

#### XII. Adjournment

- The meeting was adjourned at 10:20 am CST

#### **Motions**

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**Motion (Rox/Reuler): CAPCSD EB members will be reimbursed for internet access costs while attending EB meetings. Unanimous Approval.**

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### **Actions**

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