

**COUNCIL OF ACADEMIC PROGRAMS IN
COMMUNICATION SCIENCES AND DISORDERS
EXECUTIVE BOARD CONFERENCE CALL
MINUTES**

Wednesday, February 22, 2006
9:00 am CST

Present: Hurtig(President), Brasseur, Fox, Kimelman, Laven, Mahshie, Masterson, Meyer, O'Rourke, Reuler

- I. Revised Ethics Policy (Brasseur)
- Brasseur distributed revised CAPCSD Ethics Policy via email

Motion (Mahshie/O'Rourke): The proposed CAPCSD Ethics Policy is approved pending satisfactory legal review. Unanimous approval.

- II. 2006 CAPCSD Conference (O'Rourke)

Action: The Conference Committee will put together site information about Sandestin, including information about the shuttles, and will post this on the Council website. Members will be notified via the CAPCSD listserv that this information is forthcoming.

Action: The Conference Committee will notify members via the CAPCSD listserv that they are aware of issues regarding room reservations and rates for the conference and are working with the hotels to resolve them.

Action: Masterson will send contact information for Thompson- Delmar to Mahshie so that he can contact them about their award.

Action: CAPCSD Honors and Awards recipients for 2006 will be posted on the website prior to the conference.

Action: Richard will send letters to Deans at CAPCSD Honors and Awards recipients' home institutions. Mahshie will email Honors and Awards recipients to get the contact information.

- III. Higher Education Survey (Kimeleman)

Action: Kimeleman will send Hurtig all the CAPCSD survey questions in the event that the CAPCSD needs to create the survey because of the delayed timeline with ASHA's launching of the Graduate Guide.

Action: The CAPCSD will keep an archived copy of the survey. Kimelman will send copies to Laven and Hurtig.

- IV. Thompson-Delmar Awards (Fox)
- Fox distributed rubric for evaluating award proposals via email

Action: Fox will request Thompson-Delmar Scholarship reviewers to return their reviews by March 20, 2006 to allow awardees to make travel plans to the CAPCSD Conference in a timely manner.

- V. Job Survey
- Fox reported that the data from the job survey is in SPSS format and doing multiple response analysis

Action: Fox will share the information from the Job Survey, including the response rate, with the CAPCSD EB as soon as he has it.

- VI. Nominations (Mahshie)
- Mahshie reported the recommended nominees for the positions of President-Elect and Treasurer

Motion (Masterson/Reuler): The CAPCSD EB approved the nominees for the positions of President-Elect and Treasurer. Unanimous approval.

Action: Mahshie will contact nominees as recommended by the CAPCSD EB.

- VII. SLP Summit (Mahshie)
- Mahshie reported that funding for seed money to start the planning process for the SLP Summit was approved by ASHA
 - The planning process will continue with the current committee

- VIII. Audiology Accreditation/Facilitated Meeting (Hurtig)

Action: The CAPCSD EB supports moving forward with the facilitated meeting. Hurtig will follow-up with participants.

- IX. 2009 CAPCSD Conference Site Selection (Mahshie)
- Mahshie reported that the CAPCSD is still in negotiations with the Newport Beach site regarding beverage and food costs

- X. Adjournment
- The meeting was adjourned at 10:25 am CST.

Motions

Motion (Mahshie/O'Rourke): The proposed CAPCSD Ethics Policy is approved pending satisfactory legal review. Unanimous approval.

Motion (Masterson/Reuler): The CAPCSD EB approved the nominees for the positions of President-Elect and Treasurer. Unanimous approval.

Actions

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