

COUNCIL OF ACADEMIC PROGRAMS IN
COMMUNICATION SCIENCES AND DISORDERS

EXECUTIVE BOARD CONFERENCE CALL
MINUTES
August 26, 2005

Present: Hurtig, Fox, Kimelman, Laven, Mahshie, Masterson, Meyer, O'Rourke, Reuler
Absent: Brasseur

The phone meeting was called to order by President Hurtig at 8:00 am, August 26, 2005

- I. Facilitated Meeting regarding issues of accreditation (Hurtig)
 - Update from Mahshie and Hurtig on conversations with CAA, CFCC & ASHA who are all supporting the meeting, as are AAA and ACAE

Action: Hurtig will follow-up with recommended facilitators who have had experience with professional organizations and have an understanding of educational environments.

- II. AUD and SLP Summits (Mahshie & Meyer)
 - Proceedings for the Audiology Summit are in the final stages and will be distributed soon
 - The focus of the Audiology Summit II will be clinical education for audiologists
 - The summit will be Feb. 3-5, 2006 in Phoenix and the planning committee will meet 3 times; ASHA has allocated some funds for these meetings
 - Three representatives from CAPCSD will be part of a pre-planning committee to start work on the SLP Summit

Action: Mahshie will be one of the representatives from CAPCSD and Hurtig will identify 2 others.

- III. Higher Education Data Base (Kimelman)
 - The letter of agreement with ASHA regarding the Higher Ed Data Base should be available soon.

- IV. CAPCSD Conference Proceedings (Fox)

Action: Fox will check with Nan Ratner on where we are with the proceedings for posting on the website. At this time, proceedings should come to Fox.

- V. Survey Contract
 - Neither Laven nor Shinn have a copy of the invoice for the survey

- CAPCSD will need to negotiate what will be paid since the survey was not complete and much of the data is unusable

Action: Mahshie will follow up on this issue and will also look into the free survey that Perseus has available through their website and report back to the Board.

VI. CAPCSD Conference 2006 (O'Rourke)

- The conference committee is meeting Sept. 2-3 in San Destin

Action: O'Rourke will update the Board about the conference by email after the meeting.

VII. Budget (Meyer)

- Meyer distributed the budget that was approved at the July 2005 meeting with figures from the past 4 years to the Board by email

VIII. Summer Institute (Masterson)

- Masterson reported that the ASHA Board was very open to the idea of seed money for the Institute and will likely contribute some money
- Masterson hasn't heard from the ASHA Foundation Board or ASHF yet

IX. Science Fair Project (Masterson)

- Masterson and Tom Thunder will get names for the committee to put together resources for departments to get involved in their communities, in addition to the state and national level

Action: Masterson will send a notice to the Council listserve to solicit individuals interested in serving on this committee.

X. Learning Repository (Masterson)

- Masterson asked Doug Martin to put a committee together with the goal of putting something on the website first and later looking into other options

XI. Awards (Masterson)

Action: Fox and Masterson will develop the application guidelines for the Thompson-Delmar Awards

Action: Mahshie will appoint the CAPCSD Awards Committee and will report at the next conference call on Sept. 28, 2005.

XII. Approval of July 22-23 Minutes

Motion (Meyer, Fox): The minutes of the July 22-23, 2005 CAPSCD Board were approved unanimously.

XIII. Adjournment and Next Meeting

Motion (Fox, Mashie): The meeting was adjourned at 12:15 PM EDT. The next conference call is scheduled for Wednesday, Sept. 28, 2005 at 11:00 AM EDT. Unanimous Approval

Motions

Motion (Meyer, Fox): The minutes of the July 22-23, 2005 CAPSCD Board were approved unanimously.

Motion (Fox, Mashie): The meeting was adjourned at 12:15 PM EDT. The next conference call is scheduled for Wednesday, Sept. 28, 2005 at 11:00 AM EDT. Unanimous Approval

Actions

Action: Hurtig will follow-up with recommended facilitators for the meeting with CAA, CFCC, ASHA, AAA, ACAE and CAP who have had experience with professional organizations and have an understanding of educational environments.

Action: Mahshie will be one of the representatives from CAPCSD and Hurtig will identify 2 others for a pre-planning committee for the SLP Summit.

Action: Fox will check with Nan Ratner on where we are with the proceedings from the 2005 Conference for posting on the website. At this time, proceedings should come to Fox.

Action: Mahshie will follow up on the issue regarding payment for the survey and will also look into the free survey that Perseus has available through their website and report back to the Board.

Action: O'Rourke will update the Board about the conference by email after the planning meeting on Sept. 2 & 3, 2005.

Action: Masterson will send a notice to the Council listserv to solicit individuals interested in serving on this committee..

Action: Fox and Masterson will develop the application guidelines for the Thompson-Delmar Awards.

Action: Mahshie will appoint the CAPCSD Awards Committee and will report at the next conference call on Sept. 30, 2005.