

APPENDIX C: SAMPLE RUBRIC FOR EVALUATING STUDENT PAPERS

Manuscript Review: Literature review

Author _____ Draft _____ Date _____

Title _____ Reviewer _____

CONTENT (30)	A clear purpose and focus are established through selection and presentation of sources. Information is accurate and complete. 30	Information from various sources not integrated. 20	Incomplete description of studies/literature cited to understand relevance or conclusions. 10	Purpose and focus need clarification Information incorrect or insufficient for this topic. 0
ORGANIZATION (20)	Organization is clear and aids in understanding main points. 20	Transitions between paragraphs and/or sections are weak or missing. Levels of headings incorrect or inconsistent 10	Paragraphs do not have clear and distinct focus. Order of sections or paragraphs confusing. Headings not adequate/appropriate 5	Logical connection between points is not apparent. 0
SUPPORT/ DOCUMENTATION (10)	Appropriate and sufficient references selected ; sources correctly cited and referenced; content synthesized. 10	Occasional ambiguity where ideas have come from. Conclusions are reported without support. Reliance on secondary sources. 5	References reported without synthesis with other works; inaccurate or ambiguous citations. Lack of distinction between research findings and opinions. Sources cited not peer-reviewed. 3	Inappropriate or insufficient references; material included without adequate citation; sections lifted from sources without putting into own words. Woks cited not in bibliography. 0
STYLE (10)	Tone is professional and individual throughout. Presentation is interesting, fluent and coherent. 10	Syntax or vocabulary is stilted or overly complex. 5	Needs to move away from cliches or vernacular. Word choice imprecise or inaccurate. Unnecessary or redundant words or information. 3	Different sections of paper have different style rather than reflecting a consistent style. Uses very simple or repetitive words or sentences. 0
USAGE (10)	Vocabulary and syntax are standard and mature. 10	Occasional errors of morphology/syntax. 5	Consistent errors of morphology/syntax; 3	Morphological and/or syntactic errors make it difficult to understand paper 0
MECHANICS (10)	No spelling, capitalization, format or punctuation errors. 10	Occasional errors of punctuation and/or spelling. More time and care are needed in proof reading. 5	Consistent errors with punctuation, capitalization and/or spelling. APA format incorrect. 3	Spelling and punctuation errors make it difficult to understand paper. 0

Comments:

Lund, N.J. (rev. 1998)