

DRAFT
CAPCSD Business Meeting Minutes
Saturday, April 22, 2017
New Orleans, LA

Board members in attendance: Cheryl Messick, Lisa Scott, Katie Strong, Ann Eddins, Paula Currie, Mark DeRuiter, Peggy Nelson, Carol Dudding, Jennifer Taylor, Gail Whitelaw

1. **Welcome:** Scott called the meeting to order at 9:00 a.m. She welcomed the membership and commented that this was the largest attendance in CAPCSD history. Scott congratulated the Conference Planning Committee for the excellent content of the program, thanked JMS and thanked sponsors and exhibitors.
2. **ASH Foundation Highlights:** Nancy Minghetti spoke briefly to thank those that support the Foundation and indicated that this support directly benefits faculty and students. In 2015, 77 individuals received \$526K of support and they are on track to do so again
3. **Approval of Minutes:** The minutes of the November 16, 2016 were unanimously approved.
4. **Treasurer Report:** Katie Strong presented the financial report. She reported assets of \$1,305,097.97 and budgeted income of \$924,100.00. Strong gave an update on the possible impact of contract cancellation for the Charlotte conference. If the contract is cancelled outright, the loss to CAPCSD will be \$93,000; however if scheduled for 2021 meeting, there will be a \$69,000 credit. The option of rescheduling the meeting to Charlotte is being considered however the question is related to Charlotte being able to host the meeting based on growth in size of the meeting. Strong highlighted the investments made in membership this year, including support of the annual conference, scholarships, clinical education modules, leadership academy, and clinic directors symposium. The Financial Advisory Committee, made up of Melody Harrison, Pelagie Beason, and Kenn Apel, was introduced.

CSDCAS Advisory Committee: There will be a leadership transition from Julie Masterson, who will remain on the advisory committee this next year, to Kerry Mandulak, who will be the new chair. Focus areas are increased participation in CSDCAS, data collection, and obtaining feedback from students and participating programs. The number of verified applicants continues to grow, with 32,321 applications verified in 2016. Changes in the program based on feedback to CSDCAS were described including the ability for a program to decide is an applicant can apply to both AuD and MA program, and greater flexibility in decision making.

5. **VP for Professional Development: Jennifer Taylor**

Taylor thanked the 2017 Conference Planning Committee: Mike Bamdad, JoAnn Cascia, Lynn Flahive, and Scott Griffiths. She reported the success of the Leadership Academy

and the “sold out” Clinic Director Symposium. Taylor noted that registration for the Clinic Director symposium would change next year to assure that there is only one registrant per member program and registration timing will also change a bit. Taylor requested that all complete the conference evaluation to help with planning for next year.

6. VP of Communication: Paula Currie

Currie presented goals related the CAPCSD website, including improving navigation and assuring the information is updated. She presented some historical data about the Salary Survey and provided updates for this year, with the Salary Survey opening on July 25 and closing October 31, 2017. Changes in deadlines will provide useable aggregate data to member programs earlier in the process. Currie introduced the Media Strategies Committee, with Leslie Grubler, Chair and members Pam Terrell, Lindsey Jorgensen, and Amanda Stead. The committee has been working on a social media presence and all at the business meeting were encouraged to like CAPCSD on Facebook.

7. VP for Standards, Credentials and Clinical Education: Carol Dudding

Dudding announced the launch of the Clinical Education Modules, with the mission of free access to evidence-based materials for the use in training clinical educators, supervisors and preceptors. She provided the demo course info and also thanked her committee of Ellen Reuler, Kevin McNamara, and Elaine Mormer. Log in codes will be provided to member programs to distribute to preceptors/supervisors soon.

8. President Elect: Mark DeRuiter

DeRuiter reported that he has been reviewing and updating the Council’s policy and procedure manual to streamline and simplify the document. He reported that he met with CAA and ACAE leadership during Summer, 2016. DeRuiter reported that CAPCSD participated in a successful Education Summit at AudiologyNOW 2017 in Indianapolis.

9. Past President: Cheryl Messick

Messick thanked the nominations committee and announced the slate for officers as President-Elect as Lisa Lucks Mendel and Secretary as Julie Scherz and Jennifer Simpson. She noted that elections opened today until May 5 and each member program gets one vote; she encouraged everyone to vote.

10. VP Research and Scholarship: Peggy Nelson, VP Academic Development: Ann Eddins

Nelson announced that this year CAPCSD awarded ten PhD scholarships, two Plural Publishing Research Scholarships, and one Frances J. Laven Service Award for a total of \$209K, bringing the total awarded in the first three years to more than \$500K. She

presented the names and Universities of all scholarship recipients. She also thanked the scholarship reviewers.

The meeting adjourned at 10:03 a.m.