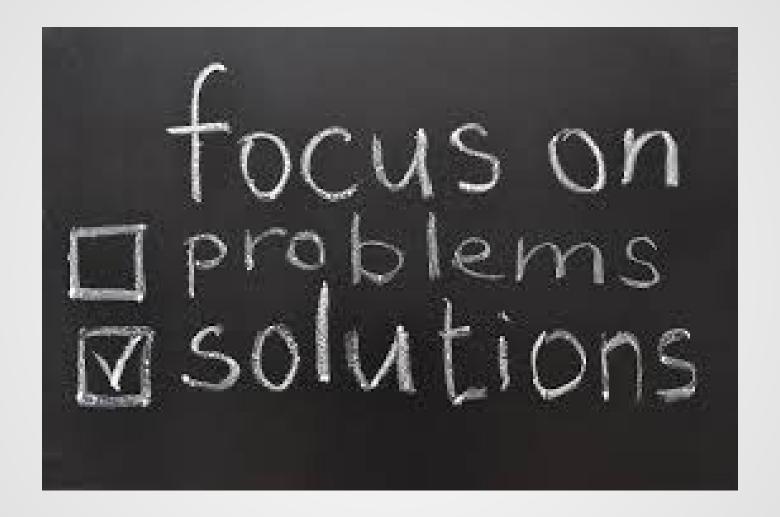
# Problem Solving and Information Exchange:

Program Directors 201

Friday, April 12, 2019 CAPCSD

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## Objectives

1. Develop strategies for optimizing graduate student admissions.

2. Identify 3 strategies to manage the advising workload.

3. Describe the key quality outcome measures for your program.



#### Admissions

What would be "optimal"?

- Helpful processes?
  - o CSDCAS
  - Student interviews
  - Need math prerequisite???
  - Program needs to be accessible to today's students
    - Instagram
    - Facebook
    - Snap Chat
    - Tweet

### Managing Advising Workload

- Perfect Paperwork Processes
  - Streamline, Group Advising and Bulk Processing, Smart Scheduling
- Anticipate the Unanticipated
  - Prepare resource sheets, Save email templates, Find problems before they find you
- Encourage others to be self-sufficient
  - Direct them to information (bulletin board, manuals, Blackboard)

#### Outcome measures

- Determining and Prioritizing Outcomes
  - o Requirements of CAA, ASHA, Institution
  - Stakeholder input develops "buy-in"

- Collecting, Analyzing, Reporting Data
  - Minimize meetings: Set timeline, distribute tasks
  - Maximize use: Present it! Publish it!

