



**Council of Academic Programs in Communication Sciences and Disorders
Board of Directors Meeting
Agenda
Friday, May 9, 2025 10:00 AM – 11:00 AM EST
Virtual Meeting**

CAPCSD Board of Directors Present: Katie Strong (*President*); Tricia Montgomery (*President Elect*); Jennifer Simpson (*Past President*); Heidi Verticchio (*VP of Professional Development*); Christie Needham (*Secretary*); Ashley Harkrider (*Treasurer*); Kevin McNamara (*VP of Clinical Education*); Erin Lundblom (*VP of Online Professional Development*); Rachel Theodore (*VP of Admissions*);

CAPCSD Board of Directors Absent: Shubha Kashinath (*VP of Research & Academic Affairs*); Maya Clark (*VP of Organizational Advancement*)

Staff Present: Ned Campbell (*Executive Director*); Mandie McKenzie (*Director of Professional Development*)

Call to Order

Katie Strong, President

- 10:02 AM EST

Approval of Consent Agenda

Katie Strong, President

- [Board Reports](#)

Motion to Approve the consent agenda.

Approve: 8 Deny: 0 Abstain: 0

Motion Carries

April Minutes Approval

Christie Needham, Secretary

Motion to approve the Board of Director Meeting Minutes from April 22, 2025, the Board of Director Meeting Minutes from April 23, 2025, the Meeting Minutes from the CAPCSD & ASHA joint meeting on April 23, 2025, the Meeting Minutes from the CAPCSD & AAA joint meeting on April 23, 2025, and the minutes from the CAPCSD Business Meeting on April 26, 2025.

Approve 8 Deny 0 Abstain 1

Motion Carries

Treasurer Report

Ashley Harkrider, Treasurer

As of April 30, 2025

- a. YTD Income - \$1,430,341.94
- b. YTD Expenses - \$1,058,018.47
- c. YTD Net Income – \$372,323.37
- d. Fidelity Investments – \$2,104,366.33

2025-2026 Budget

Ashley Harkrider, Treasurer

- Board members need to have budget requests in by Monday, May 12, 2025.

Accreditation Collaboration

Tricia Montgomery, President-Elect

- The Board has received a request from an individual to create a community for individuals in the process of CAA candidacy accreditation.
- The Board talked about what are the needs for this group and what role CAPCSD may play including possible networking space at the conference next year. The President-Elect will communicate with the individual to gain a better understanding of needs.

P&P Revisions and Proposal

Tricia Montgomery, President-Elect

- The Board reviewed revisions to the P&P.

Motion: to approve the P&P with the edits presented on May 9, 2025.

Approve: 9 Deny: 0 Abstain: 0

Motion Carries

Board Representation on the Director of Admissions Search

Katie Strong, President

- The President, VP of Admissions, and VP of Professional Development will serve on the committee.

Ad Hoc Committee Clinical Educator Academy

Kevin McNamara, VP of Clinical Ed

- The Board discussed the request for an extension of the Clinical Educator Ad Hoc Committee to December 2025.

Motion to extend the Ad Hoc Committee for the Clinical Educatory Academy from June 30, 2025 to December 31, 2025.

Approve: 9 Deny: 0 Abstain: 0

Motion Carries

Joint CAA/CFCC/CAPCSD Meeting Update

Kevin McNamara, VP Clinical Ed

- VP of Clinical Education felt that conversation fostered collaborative dialog moving forward that may allow for a recalibrated partnership.

- There was an agreement to put together two meetings a year to talk about trends and opportunities for collaboration or information sharing. One of those would be at our conference and the other to be determined.

Communication with committee members

Ned Campbell, Executive Director

- Now that the chairs have been confirmed and minutes accepted. The staff will communicate with all individuals who submitted an application.

Membership Dues Renewal Conversations

Ned Campbell, Executive Director

- The Executive Director presented information on how current legislation in different states may impact the ability for programs to renew membership.
- The Board engaged in discussion regarding the issue and the next steps. It was agreed that memberships requests would be sent out as planned and the Board will monitor the situation.

Adjourned 10:53 AM EST

Respectfully submitted,
Christie Needham, Secretary