

Minutes
Council of Academic Programs in Communication Sciences and Disorders
Board of Directors Meeting
Monday, June 22, 2026
9:00 – 11:00 a.m. ET

CAPCSD Board of Directors Present: Tricia Montgomery (President), Katie Strong (Past President), Christie Needham (President-Elect), Ashley Harkrider (Treasurer), Doug Parham (VP Admissions), Andy Clare (VP Clinical Education), Leslie Crusco Grubler (VP Organizational Advancement), Heidi Verticchio (VP Professional Development), Erin Lundblom (VP Online Professional Development, Kelly Rutherford (Secretary [only present intermittently due to connection issues])

CAPCSD Board of Directors Absent: N/A; *note that the position of VP of Research and Academic Affairs was vacant as of June 1. It will be filled with a new member to complete the term beginning July 1.*

Staff Present: Ned Campbell (Executive Director), Mandie McKenzie (Director of Professional Development), Teasha McKinley (Director of Centralized Admissions)

Welcome and Call to Order

The meeting was called to order at 9:00 AM by Tricia Montgomery, President.

Call to order	Tricia Montgomery, President
Approval of Consent Agenda • May Minutes • Board Reports • Management Report • Update on SoTL Journal discussion • Committee Members Renewing for Second Term Motion to approve the consent agenda made by Verticchio, Seconded. Approve-9, Abstain-0, Oppose-0 (1 members not present, though quorum was met)	Tricia Montgomery, President
Treasurer's Report As of May 31, 2026 1. YTD Income - \$2,107,570.98 2. YTD Expenses - \$1,557,318.40 3. YTD Net Income - \$550,252.58 4. Fidelity Investments - \$2,679,491.74	Ashley Harkrider, Treasurer
Committee/Board Members Academy of Inclusive Practice Committee Members	Leslie Crusco Grubler, VP Organizational Advancement



Motion: to appoint Amy Hobek (SLP) to the Academy for Inclusive Practice Committee for a term beginning July 1, 2026. Motion to approve made by Verticchio, Seconded. Approve-9, Abstain-0, Oppose-0 (1 members not present, though quorum was met)	
Committee/Board Members Education Task Force Committee Members Motion: to appoint Erin Lundblom (chair), Jennifer Friberg, Michael Bamdad, Prachi Bengeri, Kerry Mandulak, Kimmerly Harrell, and Erica Williams to the Education Task Force with terms beginning July 1, 2026. Motion made by Verticchio. Seconded. Approve-9, Abstain-0, Oppose-0 (1 members not present, though quorum was met)	Erin Lundblom, VP Online Professional Development Heidi Verticchio, VP Professional Development
Committee/Board Members IPE/IPP Committee Members: no audiologist applied, therefore inquiries were made to solicit applicants outside of the open call window. Received one AuD applicant. Motion: to appoint Nicole Ferguson (AuD) and Leah Meloy (SLP) to serve on IPE/IPP committee with terms beginning July 1, 2026 and ending June 30, 2028. Motion made by Montgomery. Seconded. Approve-10, Abstain-0, Oppose-0	Tricia Montgomery, President
Committee/Board Members VP of Research and Academic Affairs Motion: to appoint Miechelle McKelvey to complete the VP of Research and Academic Affairs term to serve July 1, 2026 until June 30, 2028. Motion made by Strong. Seconded. Approve-10, Abstain-0, Oppose-0	Katie Strong, Past- President
Board Member Vetting The Board discussed the potential implementation of background checks for individuals responsible for the organization's financial oversight, including both Board members and staff. Considerations included possible vendors, logistics, cost, and oversight. Members emphasized the need for a formal policy with clear guidelines and appropriate consideration of context in reviewing results. It was recommended that a small group of Board members further develop this proposal in advance of the July planning meeting for continued Board discussion.	Christie Needham, President-Elect

New IPE/IPP Initiative Proposal to look toward moving into simulated IPE/IPP practice through the development of a four-part series as part of a learning community. Motion: to approve SimIPE Community of Practice beginning July 1, 2026. Motion made by Montgomery. Seconded. (see attached proposal) Approve-8, Abstain-2, Oppose-0	Tricia Montgomery, President
Budget Harkrider presented the budget and reviewed predicted expenses and income. The Board engaged in dialogue regarding the financial interests of the organization. Motion: to invest \$325,000.00 into the CAPCSD Schwab account from income generated in this year's profit. Motion made by Harkrider. Seconded. Approve-9, Abstain-1, Oppose-0 Motion: to approve budget for 2026-2027 fiscal year. Motion made by Harkrider. Seconded. Approve-9, Abstain-1, Oppose-0	Ashley Harkrider, Treasurer
Volunteer Process On behalf of Verticchio and Lundblom, Clare presented a four-phase recruitment and engagement strategy to support volunteer engagement as part of the strategic plan to implement in July. Motion to adopt the new CAPCSD Recruitment and Engagement Plan made by Clare. Seconded. Approve-8, Abstain-0, Oppose-0 (2 members not present, though quorum was met)	Andy Clare, VP Clinical Education
State lawsuits against Federal Student Loans RISE initiative effective July 1, 2026 Crusco Grubler provided an update on the RISE initiative and current state lawsuits against it. Recent efforts have occurred to reclassify nursing programs as 'professional'. Audiology and Speech-Language Pathology still remain on the RISE list.	Leslie Crusco Grubler, VP Organizational Advancement
Updates to the CAPCSD DEIB Resource page CAPCSD website has been updated to include the 'B' in DEIB and links to the newsletter articles relating to DEIB are now present.	Leslie Crusco Grubler, VP Organizational Advancement



Status of AIPC response to CAPCSD solicitation Leslie Grubler requested to re-open the call for AIPC committee members. Another call for volunteers will be sent with updated verbiage specific to the needs of the committee.	Leslie Grubler, VP Organizational Development
Recommended Speaker Disclosure Policy on Use of AI A potential policy was shared with the Board requiring speakers to disclose the use of AI in their presentations. Motion: to approve the Speaker Disclosure Policy of Use of AI. Motion made by Verticchio. Seconded. Approve-8, Abstain-0, Oppose-0 (2 members not present, though quorum was met)	Ned Campbell, Executive Director
Calendar Update A reminder was given to update information to the Board calendar prior to June 30. Additional reminders: please complete the survey sent from Vicki and Chela. Please clean up your email if you are transitioning off the Board.	Tricia Montgomery, President
Meeting Adjourned	Tricia Montgomery, President

Respectfully submitted,
Christie Needham
 CAPCSD President-Elect

Kelly Rutherford
 CAPCSD Secretary
 06/24/2026

APPENDIX

SimIPE Community of Practice – CAPCSD 2026–2027



Four-Part Faculty Development Community of Practice

This four-part Community of Practice (CoP) is designed to support faculty interested in developing high-quality simulation-based interprofessional education (SimIPE) experiences in communication sciences and disorders and related disciplines. Through a combination of expert guidance, collaborative discussion, and iterative design work, participants will build practical knowledge and tangible materials to support SimIPE implementation at their own institutions. Across the series, participants will explore best practices in scenario design, standardized patient (SP) case development, facilitation, and assessment, with an emphasis on creating experiences that promote meaningful interprofessional collaboration and observable teamwork behaviors.

Participants will be encouraged to bring an existing idea, simulation, or interprofessional activity and shape it into a more intentional SimIPE experience over the course of the CoP. The CoP will include 4 synchronous events designed and facilitated by Dr. Renée Bogschutz, PhD, CCC-SLP, Assistant Provost and Founding Director of Interprofessional Education at Texas Tech University Health Sciences Center (TTUHSC).

BUDGET request: \$4000 honorarium for Dr. Bogschutz for the development and facilitation of the CoP.

Description of CoP Synchronous Events:

Synchronous Event 1. Designing High-Quality SimIPE Experiences

This session focuses on best practices for designing simulation-based interprofessional education experiences that move beyond parallel participation to authentic collaborative engagement. Participants will explore how to align interprofessional learning objectives with scenario design, ensure meaningful role interdependence, and plan for pilot implementation. Discussion will center on building simulation experiences that intentionally elicit observable teamwork behaviors while remaining feasible within institutional constraints.

Participants will also begin shaping an idea for a SimIPE experience that can be refined throughout the CoP.

Synchronous Event 2. Writing and Preparing Standardized Patient (SP) Cases for SimIPE

This session centers on the challenges and best practices of writing SP cases that drive interprofessional interaction rather than discipline-specific problem solving alone. Participants will examine how to construct realistic and educationally useful case



backstories, embed communication challenges and role clarification opportunities, and incorporate social complexity into case design. The session will also address key best practices in SP preparation and training, including cueing, consistency, and the SP's role in reinforcing team-focused learning goals.

In addition, participants will discuss emerging considerations and best practices for using artificial intelligence (AI) to support case writing and development.

Synchronous Event 3. The Pre-brief to Debrief Journey in SimIPE

This session explores best practices in preparing learners for SimIPE and facilitating meaningful reflection afterward. Participants will discuss strategies for establishing psychological safety across professions, addressing hierarchy, and framing teamwork as the primary learning target. The session will emphasize both pre-briefing and debriefing practices that support interprofessional learning and focus attention on observable team behaviors—such as communication, shared decision-making, and role clarity—rather than solely on clinical accuracy.

Participants will also consider how facilitation choices can strengthen or weaken the interprofessional value of a simulation experience.

Synchronous Event 4. Assessing Learner Behavior in SimIPE

This session focuses on evaluating observable interprofessional behaviors within the simulation environment. Participants will consider approaches to assessing teamwork performance, including direct observation, structured behavioral tools, and strategies for rater preparation and calibration. Particular attention will be given to issues of interrater reliability and the importance of aligning assessment practices with interprofessional learning objectives.

The session will emphasize Level 3 behavioral assessment designed to support learner development, provide meaningful feedback, and inform program improvement.

By the end of the CoP, participants will have developed components of a SimIPE experience that can be adapted, piloted, or implemented within their own institutional context.

Recommendation for Motion for Approval:

To approve SimIPE Community of Practice beginning July 1, 2026.

Action Taken:



- Approval: Motion unanimously approved. The Board unanimously approved the establishment of a new SimIPE Community of Practice to support faculty in developing high-quality simulation-based interprofessional education experiences through expert guidance, collaboration, and iterative design. Participants will build practical knowledge and create tangible materials while exploring best practices in scenario design, standardized patient case development, facilitation, and assessment.
- Request for more information (list here): n/a
- Request for revisions (list here): n/a
- Not Approved (outline rationale here): n/a