



Meeting Minutes
Council of Academic Programs in Communication Sciences and Disorders
Board of Directors Meeting
Friday, September 20, 2024
10:00 a.m. - 11:45 a.m. EST

CAPCSD Board of Directors Present: Katie Strong (*President*); Tricia Montgomery (*President Elect*); Jennifer Simpson (*Past President*); Christie Needham (*Secretary*); Ashley Harkrider (*Treasurer*); Heidi Verticchio (*VP of Professional Development*); Maya Clark (*VP of Organizational Advancement*); Kevin McNamara (*VP of Clinical Education*); Rachel Theodore (*VP of Admissions*); Erin Lundblom (*VP of Online Professional Development*)

CAPCSD Board of Directors Not Present: Shubha Kashinath (*VP of Research & Academic Affairs*)

Staff Present: Ned Campbell (*Executive Director*), Mandie McKenzie (*Director of Professional Development*)

Call to Order

Katie Strong, President

- 10:04 AM EST

Approval of Consent Agenda

Katie Strong, President

- Staff Report
- Board Reports
- **Motion: To approve the July 18-20 Board of Directors Meeting Minutes.**
Approve: 10, Deny: 0, Abstain: 1
Motion Carries
- **Motion: To approve audiologist Megan Majoue and audiologist Kimberly Ward to the Membership committee for the terms that began July 1, 2024.**
Approve: 11, Deny: 0, Abstain: 0
Motion Carries

Motion: to approve the consent agenda as presented.

Friendly amendment to add email votes to the consent agenda.

Approve: 10 Deny: 0 Abstain: 0

Motion Carries

Treasurer's Report

Ashely Harkrider, Treasurer

August 30, 2024

- YTD Income - \$119,506.96

- YTD Expenses - \$47,055.50
- YTD Net Income – \$72,451.46
- Fidelity Investments – \$2,137,039.19 (through August)

President's Report and Discussion

Katie Strong, President

- CAPCSD Board of Directors will have an opportunity to meet and talk with NBASLHA Board meetings at our December in person meeting. This meeting will take place on Wednesday, December 4, 2024. Board members discussed possible agenda items including webinars, clinical education and many other opportunities. Board members should reach out to CAPCSD President if they have more ideas they would like included on the agenda.
- In collaboration with ASHA, we will receive one ASHA conference registration for the CAPCSD President. In the case that the registration can be transferred, the BOD talked about how it will determine who will receive the waiver. The BOD talked about considering monetary support, and positions that have roles and interactions with ASHA.
- The BOD discussed the processes used for BOD and committee participation. Discussions revolved around the need to think about governance, transparency, etc. For this year the BOD discussed keeping the current process with regards to nominations, elections and appointments while we work to intentionally refine our future processes as part of the strategic plan.
- The BOD considered next steps for the strategic plan and determined that time would be best utilized to completed this work in person at the December meeting.
- Work with Vicki Clark may continue under the new strategic plan revolving around the recruitment, mentoring and growing of a strong board pipeline. These types of interactions and assistance do come with a cost to CAPCSD. The BOD talked about possible needs for collaboration and how to align with the strategic plan.

ASHA Collaboration Discussion

Ned Campbell, Executive Director

- Ned provided an update from a discussion with Vicki Deal Williams. She suggested that joint meetings be more work-oriented and that ASHA and CAPCSD discuss opportunities for future collaborations.

SoTL White Paper

Shubha Kashinath, VP of Research & Academic Affairs

- The President led discussion on the SoTL white paper on behalf of the VP of Research & Academic Affairs.

Motion: to accept the SoTL white paper as presented.

Approve: 9 Deny: 0 Abstain: 0

Motion carries

Social Media Proposal

Heidi Verticchio, VP of Professional Development

- New initiative about marketing for the conference etc. The BOD discussed what skill sets are needed for someone to run a targeted marketing campaign. Clarification on what the staff and JMS could support this initiative. BOD can

expect more information and a possible electronic vote regarding the VP of Professional Development's proposal.

Meeting Adjourned 11:45

Respectfully Submitted,
Christie Needham, Secretary