

Framework for evaluating and vetting off-campus placements

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Disclosures

Erin Lundblom

Financial: Erin Lundblom is a paid employee with the University of Pittsburgh.

Non-Financial: She is a member of the CAPCSD Professional Development Committee.

Hannah Siburt

Financial: Hannah Siburt is a paid employee with the University of North Carolina- Chapel Hill.

Non-Financial: She is a member of the CAPCSD Program Planning Committee.

Our roles and programs

Erin E.G. Lundblom, Ph.D., CCC-SLP

Associate Professor

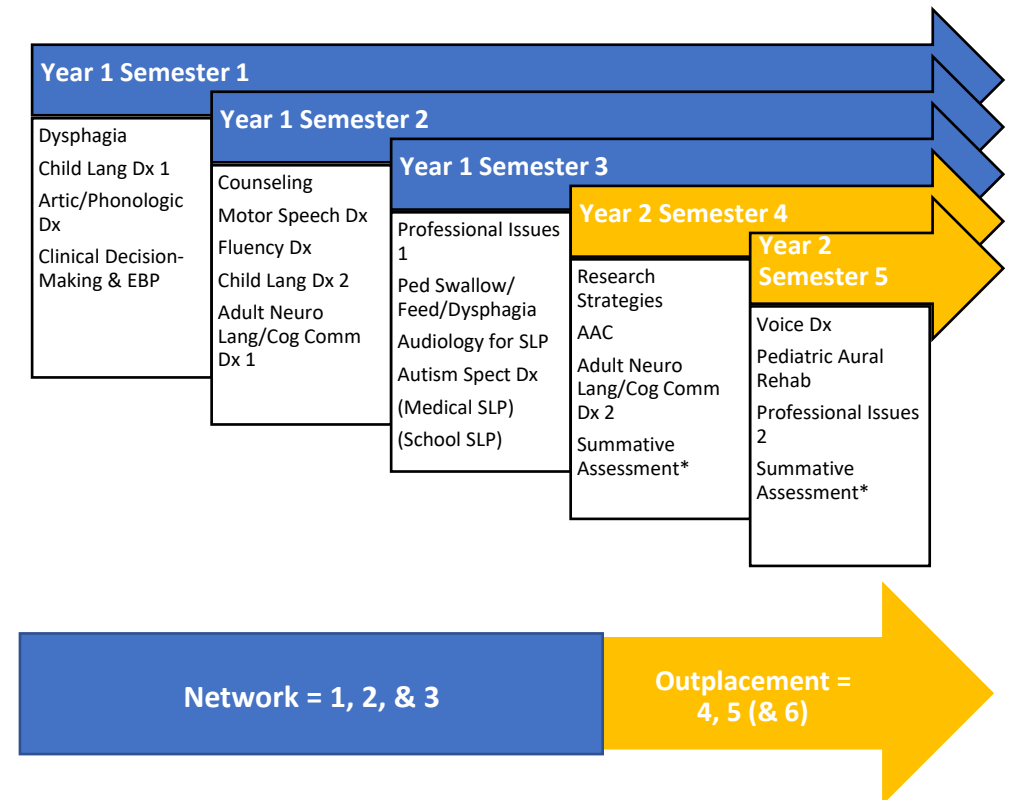
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Description of Clinical Program in SLP:

- 5 to 6 semesters in length
- All students in off-campus clinical practicum placements each semester.
 - Year 1 cohort = 31 (reduced from 40)
 - Year 2 cohort = 36



Our roles and programs

Hannah W. Siburt Au.D., Ph.D., CCC-A

Assistant Professor

Coordinator of AuD Studies

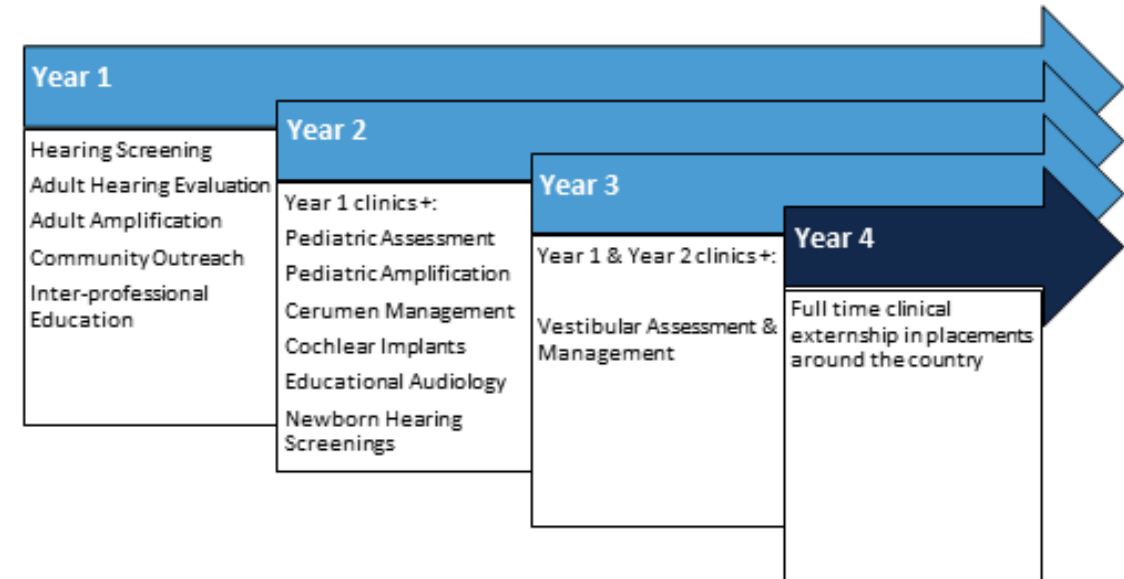
Hannah_Siburt@med.unc.edu



SCHOOL OF MEDICINE
Allied Health Sciences

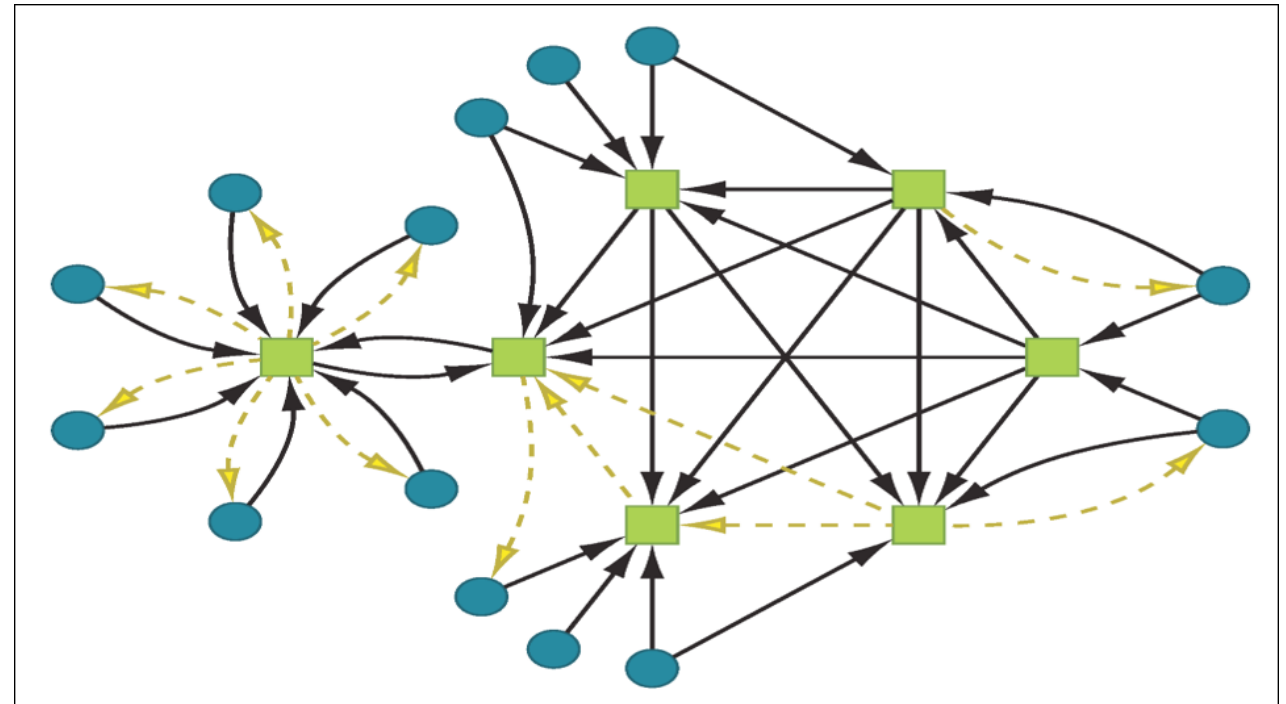
Description of Clinical Program in AuD:

- 8 semesters of local off-campus clinical placements
- 4th year externship
 - Years 1-3 cohorts = 27
 - 4th year cohort = 10



Organizational Structures

- Complex systems
 - Clinical Site
 - University
 - Clinical education nested in CSD programs
- Foster relationships
 - Communication
 - Expectations



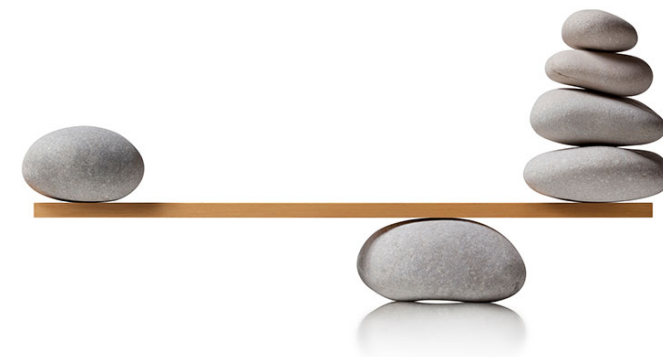
Create a Standardized Communication Process: Site & Preceptor

- Create a communication plan
 - Organize contact information for site
 - Track communication with site personnel
 - Coordinate communication from University
 - Monitor status of affiliation agreements
 - Final verification with site/site personnel before start date
- Communicate with preceptors
 - Introductions or re-introductions
 - Email and Video
 - Collect and curate information about preceptor background, site, caseload, schedule, etc.



Develop Rapport: Preceptor

- Mentor through trainings
- Offer “Benefits”
 - Library access
 - Preceptor Appreciation Events
 - Share CE opportunities
 - CAPCSD, in-house, etc.
- Support through site visits
- Develop Alumni Connections
 - Facebook Groups for students and alumni
 - Maintain ongoing communications via social media



Each course contains five (5) modules. Contact hours / CEUs vary, so please review the specific course information to see the time for each module.



Foundations of Clinical Education

Clinical instruction is a vital component of the education of audiology and speech-language pathology students.



Effective Student-Clinical Educator Relationships

Effective student-educator relationships are essential for the clinical education process.



Feedback in the Clinical Education Environment

Feedback is a critical component of the clinical education process.



Assessing Student Performance

Assessment is a key component of the clinical education process in audiology and speech-language pathology.



Pitt Audiology

Public group · 245 members



About Discussion Rooms Topics Members Events Media Files



Framing the Clinical Experience: Preceptor



Documentation

Calendar

Handbooks

Forms



Ongoing communication

Trainings

Email / Newsletters

Meetings

Framing the Clinical Experience: Preceptor



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University of Pittsburgh School of Health and Rehabilitation Sciences
Communication Science and Disorders 2021 SPRING TERM CLINIC SCHEDULE

Week 1 January 18-22
 ○ January 18: Observance of Dr. Martin Luther King Day, University Closed.

Week 2 January 25-29
 Week 3 February 1-5
 ○ February 1: Year 1 Students begin at UPMC sites.

Week 4 February 8-12
 Week 5 February 15-19
 Week 6 February 22-26
 ○ February 23: Student Self Care Day - Clinic in session. No class.

Week 7 March 1-5
 Week 8 March 8-12
 ○ Midterm Conferences

Week 9 March 15-19
 Week 10 March 22-26
 ○ March 24: Student Self Care Day - Clinic in session. No class.

Week 11 March 29 - April 2
 Week 12 April 5-9
 Week 13 April 12-16
 Week 14 April 19-23
 ○ Final Evaluation Conferences

Week 15 April 26-30
 ○ Makeup Week

All SLP students assigned to a School Practicum should follow the school district calendar for holiday/vacation days.
 Week 14 is the last week of clinic and typically when Final Evaluation Conferences are held. Students who have missed time in clinic during the term and not yet "made-up" missed days will use Week 15 to make-up time. All Year 1 and Year 2 students are strongly encouraged to attend Week 15.
 FINAL EVALUATIONS are due to the Clinical Practicum Coordinators (Erin Lundblom) NO LATER than NOON on Friday, April 30, 2021

JANUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27

MARCH

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

University of Pittsburgh
Placement Expectation Worksheet
(Adapted from Jorgensen, 2010 and Roe, 2008)

COMMUNICATION	
Names	1. Clinical Instructor(s)
Rec. Methods of Reaching Clinical Instructor & contact info (phone, email)	1. Emergency Cancellation procedure (i.e., clinician illness; death in family) 2. Contact info at work 3. Contact at home (preferred or not?)
What happens if...	1. I am ill 2. Clinical Instructor is ill/absent from work 3. Inclement weather
Preferred form of Address Supervisor/Self	1. Clinical Instructor 2. Clinical Instructor in front of patient 3. Self (to patients)
Background Knowledge	1. Student - coursework; past experiences; strengths; goals (Typhon portfolio; send student vita) 2. Clinical Instructor - clinical experiences; areas of expertise; supervisory experiences
LOGISTICS	
Pre-Placement Requirements (e.g., orientation; badge; computer access)	1. What needs to be done; where/how and with whom
Schedule	1. Specific days/times of clinic placement 2. Expected arrival & departure time (in relation to anticipated client services)
Attire	1. Appropriate/Suggested 2. Inappropriate
Materials	1. Materials/supplies student should bring 2. Materials/supplies available for student to use (what & where kept)

Morner & Meesick - University of Pittsburgh



Documentation

Calendar

Forms

Handbooks



NETWORK CLINICAL PRACTICUM HANDBOOK

A Guide for Graduate Student Clinicians
and Clinical Instructors in
Speech-Language Pathology and Audiology

5012 Forbes Tower
Pittsburgh, PA 15260

Department Phone: (412) 383-6540
Department Fax: (412) 383-6555

Academic Year 2020-2021

Modified August 2020



CLINICAL EDUCATION HANDBOOK

for the Professional Degree Programs:
M.A./M.S. Speech-Language Pathology
Au.D. Audiology

5012 Forbes Tower
Pittsburgh, PA 15260

Department Phone: (412) 383-6540
Department Fax: (412) 383-6555

Academic Year 2020-2021

Modified June 2020



OUTPLACEMENT PRACTICUM HANDBOOK

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Framing the Clinical Experience: Preceptor

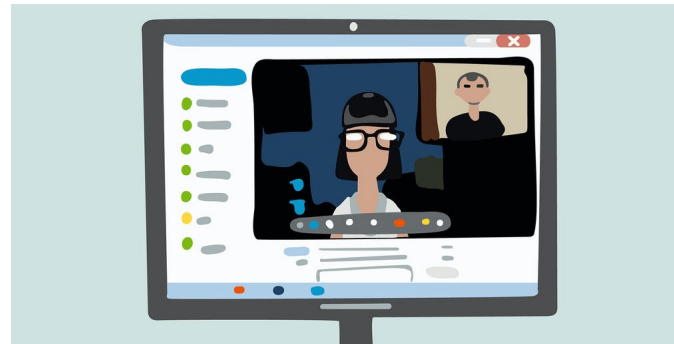


Ongoing communication

Trainings

Email / Newsletters

Mentoring Meetings



After a few clinical experiences, I hope that your SLP students have moved beyond the initial jitters and each is learning from your expertise in the field. The clinical experiences and teaching you provide are critical to helping the SLP students understand clinical processes and decision-making, acquire knowledge about communication disorders, and develop/refine clinical competencies and skills.

As you continue working with your student to help support and develop their clinical skill set, I wanted to send along a few reminders regarding **Network requirements**.

1. **Learning Activities** = Students should be given assignments to complete outside of clinic to enhance personal learning. Assignments might include activities such as locating and reading applicable journal articles, developing session plans, analyzing session data, learning a specific clinical materials/tools, creating a tool to use at clinic, or completing written documentation.
2. **Written Clinical Documentation Activities** = The type and style of written documentation activities is flexible to the SLP and site. These types of activities help students acquire clinical writing skills and learn the documentation format of their placement. **Across the term students should complete at least 10 written documentation activities/assignments**



Spring 2021 Clinic Calendar

Spring 2021 Clinic term:

January 19th to April 23rd

UPMC placements to begin February 1

Midterm conferences = March 8 to 12

Final conferences = April 19 to 23

Makeup Week = April 26 to 30

Due to the uncertainty in the months ahead including spring term, when possible please offer as many face-to-face clinical contact hours to your student as possible. Students can remain at your clinical site for more than 4 hours if that

Balanced Communication

- Clear chain of communication with sites
- Establish early channels of communication between preceptor and student
- Method for reporting achievements and concerns
- Site competition



Framing the Clinical Experience: Student

- Define Role of Student
- Define Role of Preceptor
- Define Expectation of Students
 - Guest
 - Hierarchy

Reiterate.

Reiterate.

Reiterate.



Manage Expectations: Student

Ongoing Communication

- Weekly Clinical Education Office Hours
- Clinical Advising Meetings: Group & Individual
 - Background on clinical education process
- Weekly Newsletter
 - Focus on mindset, upcoming clinical education tasks, and timely reminders



Manage Expectations: Student

THE SLP UPDATE: STOP, LOOK, PLAN



Spring Term

Tuesday January 19th to Friday April 30th



Clinical Advising Meetings

Clinical advising appointments are available for sign-up in Canvas. Each student is required to meet with Dr. L for clinical advising across Year 1 in the program. Please reserve an appointment slot to discuss your clinical interests and plans.

To sign up for your required clinical advising appointment:
in your CANVAS calendar:

1. Choose FIND APPOINTMENT on the right side
2. Select Course: 2211 CSD 2065 SEC 1010 Speech Practicum Network (This is our Fall site.)
3. Click on the date and time you prefer and click RESERVE

Review the resources available in Canvas to prepare for your individual clinical advising meeting. During the 2nd year of clinical education, students complete 1 pediatric and 1 adult Outplacement clinical practicum placement. As we meet individually, we will discuss and plan the remainder of your clinical education experiences. So again check out the Canvas resources!

ps. SMART Goals have been graded with feedback added to Canvas. Please check and if needed revise / resubmit. Remember this is part of your clinical grade this term.



Have you checked in on your SLP buddies this week?



Tips & Documentation

Link to Spring 2021 Clinic Calendar



Clinical Hours & Typhon:

Jenny is reviewing clinical documentation and portfolios from Fall 2020. She will contact you via email with an update regarding your accuracy and needed changes to your documentation. Please complete any changes promptly and accurately.

1. For portfolio artifacts, PDF files are required. This helps to avoid an egregious HIPPA violation.
2. Please email Jenny Coyle once you make the requested changes/edits.



Clinical Education Open
Office Hours
Beginning 1/25/21

Mondays 3:30 to 5:00 pm

Zoom link:

<https://pitt.zoom.us/j/99185639479>



Want to connect?

Join us for coffee and chit-chat.

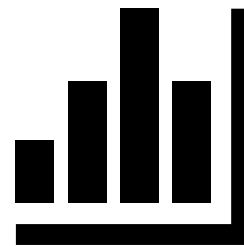
Friday at 9 am

<https://pitt.zoom.us/j/91570180176>

Weekly Newsletter Examples

Ongoing Evaluation

- Monitor clinical hours of students
 - Number of hours
 - Clinical procedures
 - ICD-10 codes / disorder areas
- Regularly scheduled Site visits / Preceptor check-ins
- EBP Implementation
 - Coaching preceptors
 - Coaching students on how to respond



Covid-19 Impact

- Site shutdowns
- Policy changes
- Preceptors performing other roles (i.e., temperature screenings)
- PPE
- Vaccinations



Complex processes. Keep it simple.

**WORK SMARTER
NOT HARDER.**





When life gets you down do you
wanna know what you've gotta do?

**JUST KEEP SWIMMING.
JUST KEEP SWIMMING.
JUST KEEP SWIMMING.**