

**CAPCSD Board of Directors
GoToMeeting Minutes - Approved
Friday, January 8, 2021**

Board of Directors Present: Carol Dudding (*President*); Michael Bamdad (*President Elect*); Vikram Dayalu (*VP for Academic Affairs & Research Education*); Elaine Mormer (*VP for Clinical Education Resource Development*); Jayne Brandel (*Secretary*); Tricia Montgomery (*VP for Program Resource Development*); Mark DeRuiter (*Ad Hoc VP for Professional Development*); Jennifer Simpson (*VP for Strategic Initiatives*)

Board of Directors Not Present: Ann Eddins (*Past-President*); Kathy Shapley (*Treasurer*); Jennifer Taylor (*VP for Organizational Advancement*).

CAPCSD Staff Present: Deborah Ortiz (*Executive Director*); Ned Campbell (*Director of Meetings & Continuing Education*); Megan Woods (*Director of Centralized Admissions*)

Others Present: Kerry Mandulak, Co-Chair, CAPCSD Task Force on Diversity, Equity, and Inclusion

Meeting Start: 3:30 EST January 8, 2021 Meeting End: 5:30 EST

I. President – Dudding

- a. Welcome
- b. Recap of joint meeting with ASHA on 12/9/2020
- c. Foreshadowed board need to follow up in response to proposed resolutions

II. Secretary – Brandel

- a. Approval of November 20, 2020
 - i. Motion to approve minutes, seconded. Approved: 8-0-0
- b. Updates for Strategic Planning for Winter Meeting
- c. ASHA-CAPCSD Joint Meeting Minutes
 - i. Motion to approve the November ASHA-CAPCSD Joint meeting minutes, seconded. Approved 7-0-1

III. VP Program Resource Development – Montgomery and Campbell

- a. 2021 conference updates
 - Follow up with poster presenters and selected sessions to obtain presenter information. This will permit registration to open.
 - Leadership Academy – Scheduled to occur in February (see document with dates).
 1. Reminder: Leadership Academy was not held in 2020, so those selected participants were provided the opportunity to attend this year. In 2019, the Board voted to begin offering the Leadership Academy every other year.
 2. Contract agreement with Jeff Buller from 2020 still in place.
- b. Recommendations for sponsorships (conference, eLearning, and webpage).

IV. Staff Updates – Ortiz

- a. Proposed meeting dates for February-June are being considered.
- b. Treasurer's Report – Ortiz for Kathy Shapley
- c. Year to month ending December 2020:
 - i. Total Assets: \$1,248,194
 - ii. Total Expenses: \$293,206

V. President Elect – Bamdad

- a. No new items

VI. VP Strategic Initiatives – Simpson

- a. The email response to the proposed resolution related to AuD 4th Year Experience Initiative was well received by the sponsors.
- b. AuD 4th Year Experience Initiative - Response AAA
 - Following a meeting with representatives from AAA, they have requested to be removed from the working group.
- c. Update on Member Committee Recommendations
 - Member survey will wait until after the strategic planning is completed.

VII. Past President – Bamdad for Eddins

- a. Update on Board Nominations and Honors and Awards
 - Nominations for the Board closed on 12/15/2020. Received one nomination for President-elect. The committee will interview two nominees for Secretary.
 - Nominations for Honors and Awards have closed. The committee received no nominations and proposed inviting all member programs to submit any initiatives being done related to diversity and recognize them during the conference. There was board consensus to moved forward with proposal.

VIII. VP for Organizational Advancement – Woods and Mandulak for Taylor

- a. CSDCAS Updates
 - Application update
 - 1. 16% increase in applicants
 - 2. 14% increase in overall applications submitted
 - a. 13% increase in organizations. The increase could be tied to the increase in participating programs.
 - 3. 15 % increase in overall persons accessing site.
 - It was approved on Dec. 26, 2020 to increase the fee waivers by \$5,000 through an email vote. These funds have already been spent.
 - There was a motion to approve an increase of CSDCAS fee waivers capped at \$35,000 this admission cycle. Second. Approved: 8-0-0

- b. DEI Task Force and follow up to resolution. Kerry Mandulak, DEI Task Force Co-Chair, reviewed proposed revisions to the resolution received November 14, 2020.

Motion to approve the “Resolution concerning systemic racism, exclusion, and inequity relative to pre-professional training in speech-language pathology and audiology. Resolution concerning systemic racism, exclusion, and inequity in speech, language and hearing, admission and retention, curricula, pedagogy, and clinical practices” as edited. Will follow up with sponsors of the original resolution, with plan of moving edited resolution to the membership for vote. Approved 8-0-0 as edited.

IX. VP Academic Affairs and Research Education – Dayalu

- a. ASHA Academic Affairs Board
 - Teaching symposium is being moved online over a week (May 17th to 28th). There will be synchronous and asynchronous sessions and include a learning community built around the symposium. Participation will be open to all registered applicants.
 - a. Registration begins February 1st and the program is offered at no cost.
 - b. Share the information with faculty and PhD students.
- b. Updates scholarship applications: Review is in progress
- c. IPE/IPP Committee- Blog
 - The committee has a schedule to post new content on the blog and encouraging guest contributors to share information on the blog.
 - The committee is identifying ways to support new programs and other programs in developing and expanding IPE/IPP activities. A webinar is being planned.

X. VP Clinical Education Resource Development – Mormer

- a. Updates on eLearning courses
 - Course 1 re-opened in mid-December and there has been high use.
 - 1. Users from December 17-31: 72 Members, 2 Affiliates, and 293 Nonmembers
 - 2. Participation has continued at a high rate since January 1, 2021.
 - Module 2 will be available in next few weeks.
- b. Joint AAA/CAPCSO Clinical Education Forum
 - Will be held April 26.
 - Title: “Pivoting Clinical Education in and Beyond the Pandemic”
 - Mormer will moderate a panel discussion with audience interaction
- c. CFCC will meet the end of January.

XI. VP Professional Development – DeRuiter

- a. Webinar Updates

1. Three courses are currently available for asynchronous learning and offer CEUs.
2. A new webinar related to IPP/IPE is being developed.
3. Additional webinars are being planned for late winter/early spring.

XII. Treasurer – Dudding for Shapley

- a. Ad Hoc Financial Committee
 - Proposed members who have agreed to serve are Mel Cohen and Deb Swain.
 - Motion to approve the formation of an Ad Hoc Financial Advisory Committee with the ability to continue activities beyond March 31, 2021, if necessary. Seconded.
Approved 8-0-0

XIII. Winter Virtual F2F will be held February 2, 2021

Respectfully submitted,

Jayne Brandel, Secretary